

HOUSING AND URBAN PLANNING DEPARTMENT, GOVERNMENT OF UTTAR PRADESH

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## 1. Introduction

The document for Licensed Architect briefs about the steps to be followed for the submission of a proposal-file in Uttar Pradesh (AwasBandhu) Development Authority.

## 2. Home Page

 Go to the link <u>https://upobpas.in/BPAMSClient/default.aspx</u>, it redirects to the UP Development Authority page.Select the Development Authority and proceed.

		🟦 Awas Bandhu
	Sign Userna	in .
	Please select DA/SADA/AVP to proceed Enter DA/SADA/AVP Name Proceed	Select Development Authority rd 7 Change Location
Online Payment	Citizen Search	Se LTP Registration +
DOWNLOAD	FORMS & C	HECKLIST
<ul> <li>PreDCR (for Architect)</li> </ul>	Site Inspection Check	klist
AutoDCR User Manual	<ul> <li>Document Checklist</li> </ul>	
<ul> <li>Architects Manual (for Architect)</li> </ul>	<ul> <li>Guidlines for Online I</li> </ul>	Payment

### Figure 1: UP Development Authority Home Page

(ii) Here, for example, the Lucknow Development Authority is taken.

Lucknow Development Authority	🔂 Awas Bandhu
	Sign in
	Username
	Password
	Official Son Official
	Login
	Forgot Password ? Change Location
	- Marine -
Online Payment	Citizen Search
DOWNLOAD	FORMS & C <u>HECKLIS</u> T
<ul> <li>PreDCR (for Architect)</li> </ul>	Site Inspection Checklist
AutoDCR User Manual	Document Checklist
<ul> <li>Architects Manual (for Architect)</li> </ul>	Guidlines for Online Payment

#### Figure 2: LDA Home Page

## 3. Architect's Registration Form

Click the LTP Registrationdrop-down button:



LTP Registration drop-down details			
New Registration	Opens New Registration Form.		
View Status	An architect can check/view the status of registration form whether it is approved or not from the concerned authority (Here, concerned authority approves the Registration of Architect).		
Renew	Renewal of Registration Number.		

New Registration (If you don't have Username and Password):

- (i) For a new architect's registration, select **New Registration**. It redirects to the **Registration Portal**.
- (ii) Fill all the details. Enter the **Captcha**, accept the **Terms and Conditions**and **Submit**the form.

**Note:** Asterisk Mark (\*) fields are mandatory to fill.

<b>(</b> )					Awas Bandhu
		11			
				Sign in	
				Usinerman	
				Password	Minist Official
				Forgot Pa	Select New
					Registration
	Online Payme	ant	Citizen S	search 🧕	LTP Registration
D	OWNLOAD			FORMS & CHI	New Registration
-	PreDCR (for Architect)			Site Inspection Checklist	> yew status
	AutoDCR User Manual			Document Checklist	
-	Architects Manual (for Archite	ect)		Guidlines for Online Pay	Renew
		De ministratione De stat		and the second se	
vercome to	Professional/ Consultant P	registration Portai			
Name		1 mil 1 mil 1 mil 1			
		Mr • P	int Name	Last Name	
* Profess	ional Category	Architect	•		IMAGE
Qualifica	ation				DOFACTOR REPORTED
Total Exp	perience (in years)				Upload Photo
Firm Na	me (Employed or Self Registered)				
Short Pr	roffle (Experience Summary)				4
Nationa	lity			Date Of Birth	
Contact In	oformation				
Postal A	ddress				
State		Select	*	City	
*PIN Cod	le			* Mobile Number	f biobile to & 5-mail used for patifications
E-man					
Registratio	on Details				
"Id Proof	Type	Select ¥	S Attach		
*Registra	ition certificate scanned copy		S Attach		
*Registra	ation No./ License No.	Registration No.			
tand op					
Attach Man	datory Documents				×
Login Info	ormation				
	ame	aditik			
*Login Na				Strong password!	
*Login Na *Passwor	rd				
*Login Na *Passwor *Re-Ente	rd er Password				
*Login Ni *Passwor *Re-Ente *Security	rd rr Password / Question	What is your favorite t	team?	•	
*Login Na *Passwor *Re-Ente *Security *Answer	rd r Password y Question	What is your favorite t Barcelona	team?	•	
*Login Ni *Passwor *Re-Ente *Security *Answer	rd ir Password Question	What is your favorite t Barcelona	team?	•	
*Login Ni *Passwor *Re-Ente *Security *Answer	rd r Password y Question	What is your favorite t Barcelona	team?	•	
*Login Na *Passwor *Re-Ente *Security *Answer	rd ir Password ir Question	What is your favorite t Barcelona	team?	•]	
*Login Na *Passwor *Re-Ente *Security *Answer	rd v Question	What is your favorite I Barcelona Generate New Image Type the code from the	e image	<u>م</u>	
*Login Na *Passwor *Re-Ente *Security *Answer	rd r Password / Question	What is your favorite f Barcelona Generate New Image Type the code from the	e image	•	
<ul> <li>Login Na</li> <li>Passwor</li> <li>Re-Ente</li> <li>Security</li> <li>Answer</li> </ul>	rd r Password r Question r confirm and acknowledge on fo r confirm and acknowledge on for	What is your favorite to Barcelone Generate New Image Type the code from the blowing terms & condition	team?	•	
*Login Ni *Passwor *Re-Ente *Security *Answer	rd r Password y Question v confirm and acknowledge on fo re information provided is correc rowledge and follow all roles and	What is your favorite i Barcelone Cenerato New Image Type the code from the ollowing terms & condition t and truit or knowledge. Tresponsibilities mentioned	e image ns -	evernment bye-laws.	

Figure 3: Architect's Registration Form

### **Viewing Status:**

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Authority	🔂 Awas Bandhu
	Sign in Username
	Password Official Non Official Login Forgot Password ? Click here to view the status of registration
	Citizen Search
PreDCR (for Architect)     AutoDCR User Manual     Architects Manual (for Architect)	Site Inspection Check     Ocument Checklist     Guidlines for Online Pay
LTP Renewal - Google Chrome	
	The second s
Welcome To Profile Details	
Registration Number	Enter Registration Number
Mobile Number	Enter Mobile Number
	Check Status

(i) Select View Status option, enter Registration Number and Mobile Number and check the

Figure 4: StatusChecking



### **Renewal of Registration:**

(i) Select **Renew** option, enter **Registration Number** and **Renew** the Registration.

Authority		<b>a</b> was	Bandhu
	S	Dign in Utername Password Cffficial Non Of Login Forgot Pesaword ? Chans	ficial
Online Payment	Citizen Search FORMS &	CHI CHI	Click here t Renewal o
PreDCR (for Architect)     AutoDCR User Manual     Architects Manual (for Architect)	Site inspection C     Document Check     Guidlines for On	check 💽 View Status klist Jilae Pa	Registratio
.TP Renewal - Google Chrome	- 10		
Welcome To Renewal			

### Figure 5: Renewal of Registration Number

#### SoftTech Empowering Transformation

## 4. Sign In (If you have Username and Password already)

(i) Enter Username, Password, then select Non Official and click Login button to proceed further.

Non-Official			
	Other than departr Engineer etc.	nental users such as owner	r, architect, licensed surveyor, licensed
	Lucknow Developn Authority	nent	🚰 Awas Bandhu
	for s	Enter Username	Sign in
-			Pasword Official Official
		Enter Password	Porgot Password 7 Change Location
	Online Payment	Citizen Search	CTP Registration -
DO	WNLOAD	FOR	MS & C <u>HECKLIS</u> T
• Pret	OCR (for Architect)	- Site In	respection Checklist
- Auto	DCR User Manual	• Docur	ment Checklist

Figure 6: Sign In

 (ii) If you forgot your password, click Forgot Passwordbutton. Enter the details when Pop-up message appears and Submit it. Password will be sent on respective Mobile No.

	Forgot Password		
ail ID.			-
	Login Name	Login Name	
	E-mail ID	Email-ID	
	Mobile No.	Mobile No.	
	RBD	L.C.	
	Generate New Image	200	
		Type the code from the image	

#### Figure 7: Pop-Up message of Forgot Password

(iii) To change the **Development Authority**or**Location**, click **Change Location** button, now the following window appears. Enter the location and click **Proceed** with the changed authority.

our DA/SADA/AVP	0
Please select DA/SADA/AVP to p	roceed:
Enter DA/SADA/AVP Name	
Proceed	

Figure 8: Changing Development Authority or Location

# 5. Architect's (Licensed Engineer)Console

On the Left side of the page, the architect can see the proposal-file status from below stages:

- Pre Approval
- Post Approval

Lucknow Development	Miss Aditi K [Licensed Engineer] [31-08-2019	9]				LSER USER
Post Approval 🗸	# Development Authority	<sup>®</sup> File No.	Case Type	* Applicant	<sup>6</sup> Architect	Apply For - Submissic
Received Files Draft Files Submitted Files Approved Files Shortfalls Files	X     1     Lucknow Development Authority       2     Kanpur Development Authority       3     Lucknow Development Authority       ¥     41     1       ¥     1     1	QRAFT/LDA/BP/19-20/0118 KDAUP/DRAFT/0088/2019 DRAFT/LDA/BP/19-20/0159	New New New	anisha aef adq	Adti K Adti K Adti K	20 Jun 2019 25 Jun 2019 27 Jun 2019
Pre Apponal     Constitution     Constitution     Submitted Files     Shortfall Files     Approved Files     Reject Files     Pending For Payment	Architect can check the proposal's state	IS				

### Figure 9: Proposal-file list (already created) in Draft Section

Select and open any file to view the proposal-file information details (Refer Figure 9). List of created files are present in **Draft Files** section as shown in Figure 10.

ucknow Development uthority		Miss Aditi K [Licensed Engineer] [31-08-20	019]				2° USER
Post Approval	*	File No. : KDA/UP/DRAFT/0088/2019 (25 Jun Org Name :Kanpur Development Authority	2019)				Owner: a
Sent Files						s	ubmit Back
Received Files		Common Application Form Document	Drawing				
Draft Files Submitted Files		General Information Applicant Info	rmation Application Checklist I	Plot Det	ails GEO Location ReqNOC	Fields marked with * are mandatory	四 Save
Approved Files		Project Information					
Shortfalls Files		* Nature of Construction/ Case Type	New				
Rejected Files		* Is Revised ?	OYes INO		Project Type	Building Permission	-
Pre Apporval		* District	Kanpur Nagar	•	* Tehsil	Ghatampur	-
Draft Files		* Revenue Village	Akbarpur Jhawaiya	٣	* Land Mark	213	
Submitted Files							
Shortfall Files							
Approved Files							
Reject Files							
Pending For Payment							

Figure 10: Proposal-file Details

# 6. Applying for Building Permission

To apply for the **Building Permission**:



- (i) Go to the Pre Approvalsection.
- (ii) Click**Draft Files** tab.
- (iii) Click Apply Fordrop-down button and select Building Permission.

ucknow Development	Miss Aditi K [Licensed Engineer] [31-08-20	19]	Click here to apply for Building	L. USER			
Post Approval					Permission	Apply For +	
Sent Files	# Development Authority	File No.	Case Type	Applicant	Architect	Building Permission	sic
Received Filer	×					0	
Death Class	1 Lucknow Development Authority	DRAFT/LDA/BP/19-20/0116	New	anisha	Aditi K	20 Jun	n 201
Urait Files	2 Kanpur Development Authority	KDA/UP/DRAFT/0088/2019	New	aef	Aditi K	25 Jun	n 201
Submitted Files	3 Lucknow Development Authority	DRAFT/LDA/BP/19-20/0159	New	adq	Adıtı K	27 Jur	n 201
Approved Files	ki≪i 1/1 ≫ ki 1						
Shortfalls Files							
Rejected Files							
Pre Apporval 🗸 🗸							
Draft Files							
Submitted Files	Architect can						
Shortfall Files	proposal's statu	IS					
Approved Files							
Reject Files							
Pending For Payment							

Figure 11: Applying for Building Permission



After selecting the building permission, it redirects to the next following window.

(iii) Now, fill all the information details under**General Information** and **Applicant Information** tabs and **Save**the details.

**Note:** Asterisk Mark (\*) fields are mandatory to fill.

Post Approval	2	Risk Category : 🛇			Back
Sent Files	Common Application Form				
Received Files	General Information Applicant Info	ormation			
Draft Files				Fields marked with * are mandatory	🖺 Save
Submitted Files	<ul> <li>Project Information</li> </ul>				
Approved Files	* Nature of Construction/ Case Type	New			
Shortfalls Files	* Is Revised ?	©Yes ♥No	Project Type	Building Permission	-
Rejected Files	* District	Lucknow	* Tehsil	Bakshi Ka Talab	•
Pre Apporval	Revenue Village	Adhar Khera 💌	* Land Mark		
Draft Files					
Submitted Files					
Shortfall Files					
Approved Files	1				
Reject Files					
Pending For Payment					
ucknow Development	Miss Aditi K (Licensed Engineer) (31-08-2	2019) Risk Category : •			L USER Back
ucknow Development = uthority Post Approval	Miss Aditi K [Licensed Engineer] [31-08-2	2019] Risk Category : •			USER Back
ucknow Development = Post Approval Sent Files	Miss Aditi K (Licensed Engineer) [31-08-2	2019) Risk Category : 오			User Bac
ucknow Development = uthority * Post Approval * Sent Files Received Files	Miss Aditi K [Licensed Engineer] [31-08-2 Common Application Form General Information Applicant Info	Risk Category : •			User Bac
ucknow Development uthority Post Approval Sent Files Received Files Draft Files	Miss Aditi K [Licensed Engineer] [31-08-2 Common Application Form General Information Applicant Info	Risk Category : •		Fields marked with * are mandatory	Bace Bace
Post Approval Sent Files Draft Files Submitted Files Submitted Files	Miss Aditi K [Licensed Engineer] [31-08-2 Common Application Form General Information Applicant Info A Architect/ Structural Engineer/ C	ormation		Fields marked with * are mandatory	L USER Bace
Icknow Development	Miss Aditi K [Licensed Engineer] [31-08-2 Common Application Form General Information Applicant Info A Architect/ Structural Engineer/ C Consultant Category	Risk Category : •		Fields marked with * are mandatory	Le User Bace
Icknow Development Post Approval Sent Files Received Files Draft Files Submitted Files Approved Files Shortfalls Files	Miss Aditi K [Licensed Engineer] [31-08-2 Common Application Form General Information Applicant Info A Architect/ Structural Engineer/ C Consultant Category Name	Risk Category : •       ormation       ivil Engineer       Licensed Engineer       Aritit K	Address	Fields marked with * are mandatory	Le USER Bace
Post Approval Sent Files Received Files Draft Files Submitted Files Approved Files Shortfalls Files Rejected Files	Miss Aditi K [Licensed Engineer] [31-08-2 Common Application Form General Information Applicant Info Architect/ Structural Engineer/ C Consultant Category Name COA/License No.	ormation          Ivil Engineer         Licensed Engineer         Aditi K         1222	Address Validity	Fields marked with * are mandatory	Back
Post Approval Sent Files Received Files Draft Files Submitted Files Approved Files Shortfalls Files Rejected Files Pre Approval	Miss Aditi K [Licensed Engineer] [31-08-2 Common Application Form General Information Applicant Info Architect/ Structural Engineer/ C Consultant Category Name COA/License No. Mobile Number	Risk Category: •         ormation         ivil Engineer         Licensed Engineer         Aditi K         1122         orgenerer	Address Validity E-mail ID	Fields marked with * are mandatory	Boo User
Post Approval Sent Files Sent Files Received Files Draft Files Submitted Files Approved Files Shortfalls Files Rejected Files Pre Appovel Sent Sent Sent Sent Sent Sent Sent Sent	Miss Aditi K [Licensed Engineer] [31-08-2 Common Application Form General Information Applicant Info Architect/ Structural Engineer/ C Consultant Category Name COA/License No. Mobile Number	Risk Category :	Address Validity E-mail ID	Fields marked with * are mandatory Fields 11/8/2019 aditi.khamkar@softtech-en	Baca Baca Baca Baca Baca Baca Baca Baca
Ucknow Development	Miss Aditi K [Licensed Engineer] [31-08-2 Common Application Form General Information Applicant Info Architect/ Structural Engineer/ C Consultant Category Name COA/License No. Mobile Number Applicant's Information	Risk Category :   Risk Category :	Address Validity E-mail ID	Fields marked with * are mandatory Fields marked with * are mandatory 31/8/2019 aditLikhamkar@softtech-en	Baci
Jucknow Development       Image: Comparison of the sector of	Miss Aditi K [Licensed Engineer] [31-08-2 Common Application Form General Information Applicant Info Architect/ Structural Engineer/ C Consultant Category Name COA/License No. Mobile Number Applicant's Information	Risk Category :	Address Validity E-mail ID	Fields marked with * are mandatory  Fields marked with * are mandatory  31/8/2019 aditLkhamkar@softtech-en	Bad Bad Save
Post Approval Post Approval Sent Files Received Files Draft Files Submitted Files Rejected Files Pre Apporval Draft Files Submitted Files Subm	Miss Aditi K [Licensed Engineer] [31-08-2 Common Application Form General Information Applicant Info Architect/ Structural Engineer/ C Consultant Category Name COA/License No. Mobile Number Applicant's Information ScNo. Owner Name	Risk Category :	Address Validity E-mail ID	Fields marked with * are mandalory 31/8/2019 aditi.khamkar@softtech-en	Bad User Bad Save
Jcknow Development       Image: Comparison of the section of the sectio	Miss Aditi K [Licensed Engineer] [31-08-2 Common Application Form General Information Applicant Info Architect/ Structural Engineer/ C Consultant Category Name COA/Licence No. Mobile Number Applicant's Information StAio. Owner Name No data found	Risk Category : •         ormation         ivil Engineer         Licensed Engineer         Aditi K         1122         9856225255	Address Validity E-mail ID	Fields marked with * are mandatory Fields marked with * are mandatory all all all all all all all all all al	Bad User Save
Post Approval  Post Approval Sent Files Received Files Draft Files Submitted Files Rejected Files Rejected Files Draft Files Shortfall Files Submitted Files Shortfall Files Keject Hiles Keject Hiles Keject Hiles Keject Hiles	Miss Aditi K [Licensed Engineer] [31-08-2 Common Application Form General Information Applicant Info Architect/ Structural Engineer/ C Consultant Category Name COA/Licence No. Mobile Number Applicant's Information St.No. Owner Name No data found S	Risk Category : •         ormation         ivil Engineer         Licensed Engineer         Aditi K         1122         9856225255	Address Volidity E-mail ID Email	Fields marked with * are mandatory Fields marked with * are mandatory  31/8/2019 aditi.khamkar@softtech-en  4 Add Mobile Number	Bod User Bave Save
Uucknow Development  Fost Approval  Sent Files Received Files Draft Files Submitted Files Approved Files Pre Appoval  Praft Files Submitted Files Submitted Files Submitted Files Approved Files Pret Approvel	Miss Aditi K [Licensed Engineer] [31-08-2 Common Application Form General Information Applicant Info • Architect/ Structural Engineer/ C Consultant Category Name COA/License No. Mobile Number • Applicant's Information SLNo. Owner Name No data found ©	Risk Category :	Address Validity E-mail ID Email	Fields marked with * are mandatory Fields marked with * are mandatory  31/8/2019 aditi.khamkar@softtech-en  Ado  Mobile Number	Bar Bar Bar Bar Save

**Figure 12: Filling Application Form Details** 

After saving all the details, following pop-up message appears.



# (iv) Here the proposal-file is created with the temporary file number. Now, click **OK** to proceed further.Proposal-file moves to the **Draft files**tab in Pre Approval stage.

Luck	now Development	Miss Aditi K [Licensed Engineer] [31-0	98-2019]			LSER.
Pos	t Approval 🗸 🗸 🗸		Risk Category	e: <b>O</b>		Bock
1	Sent Files	Common Application Form				
5	Received Files Draft Files Submitted Files Approved Files Shortfalls Files Rejected Files Pre Apportal	General Information Applicant Architect/ Struct Consultant Category Name COA/License No. Mobile Number	CK Information Proposal with 10 Draft App 11 OK	h File Number: DRAFT/LDA 67 is Created, File will be available ication.	Fields marked with * are mande	ery Eg Save
	Draft Files Submitted Files Shortfall Files Approved Files	Applicant's Information     Sr.No. Owner Name		Email	Mobile Number	+ Add Delete
	Reject Files Pending For Payment	Prajakta     Address Line 1	Pune	prajakta@gmail.cr Address Line 2	Apartment,Suite,Unit	123456789 Building,Floor,

Figure 13: Draft Application Number

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## 7. Selecting File from Draft Applications

- (i) Go to the **Draft Files** tab of **Pre Approval** section.
- (ii) Select and open your created file. (For Ex. : DRAFT/LDA/BP/19-20/0167)

Lucknow Development	Miss Aditi K [Licensed En	gineer] [31-08-2019]				2° USER
Post Approval			Case			Apply For - Submissio
Sent Files	# Development Author	ity 🔒 File No.	<sup>8</sup> Type	e Applicant	j Architect	0 Date 0
Received Files	1 Lucknew Developm	ant Authority DRAFT/I DA/RD/19.2	1/0116 Naw	anisha	Adds K	20 km 2019
Draft Files	2 Kanpur Developmen	t Authority KDA/UP/DRAFT/008	2010 New	aef	Aditi K	25 Jun 2019
Submitted Files	3 Lucknow Developm	ent Authority DRAFT/LDA/BP/19-2	0/0159 New	adq	Aditi K	27 Jun 2019
Approved Files	4 Lucknow Developm	ent Authority DRAFT/LDA/BP/19-2	0/0167 New	Prajakta	Aditi K	03 Jul 2019
Shortfalls Files	₩ 🐳 1/1 🛷 ₩	1				
Rejected Files						
Pre Apporval						
Draft Files						
Submitted Files						
Shortfall Files						
Approved Files						
Delete Film						
Reject Files						

Figure 14: Selecting Proposal-filefrom Draft Applications

## 8. Application Form Details

## 8.1 Application Check list

- (i) As per the requirement, select the **Values** and enter the **Remarks** in Application Checklist details.
- (ii) Click Save & Continue button to save all the details.

Lucknow Development Authority		Miss Aditi	i K [Licensed Engir	neer] [31-08-2019]						L.S.C.	
Post Approval	~	File No. : Org Name	DRAFT/LDA/BP/19- e :Lucknow Develop	-20/0167 (03 Jul 2019) pment Authority						Owner: Prajak	ta ^
Sent Files Received Files Draft Files Submitted Files		Common Gene	Application Form	Document Drav Applic ant Information	Application Checklist	Plot Details	GEO Location	ReqNOC		Submit Book	
Approved Files Shortfalls Files Rejected Files		# 1	Description Is your Plan f	falling in Municipal Corpo	oration Bounday ?		1	Value OYes ONo ONA	Remark	Save & Commue	
Pre Apporval	~	2 3	Is Your Plot f	alling under 300m radius Adjoining to Main road?	of monument?		1	OYes ⊙No ONA			
Draft Files Submitted Files		4	If your site fal	lling Adjoining /Near by l ss road is not part of ma:	Land or irrigation ? ster plan road ?		1	OYes ⊙No ONA OYes ⊙No ONA			
Shortfall Files		6 7	is your Plot A is your Plot A	Adjoining /Near by Land o	of any MRL? f Railways?		1	OYes ⊙No ONA OYes ⊙No ONA			
Reject Files Pending For Payment		8	Is your plot is	s nearby forest land?			1	OYes ONO ONA	1		-

### Figure 15: Application Checklist

## 8.2 Plot Details

(i) Fill all the plot details and **Save** the data.

Lucknow Development Authority		Miss Aditi K [Licensed Engineer] [31-08	-2019]				LSER
Post Approval	~	File No. : DRAFT/LDA/BP/19-20/0167 (03 Org Name :Lucknow Development Author	Jul 2019) Ity				Owner: Prajakta
Sent Files Received Files Draft Files		Common Application Form Docume	nt Drawing	Plot Del	tails GEO Location RenNOC		Submit Back
Submitted Files Approved Files Shortfalls Files		Main Details	The second s			fields marked with <sup>8</sup> are mandatory.	Save
Rejected Files		* Plot Use	Residential use Zone Residential	•	Plot Sub Use	Residential Zone Villa	
Draft Files	×	Development Area     Plan on	Developed Area Private Approved scheme		Subdevelopment Area     SCHEME	Market Street	•
Submitted Files		<ul> <li>Plot No / Survey No.</li> </ul>	25		* Max Building Height	10	
Approved Files		* Piot area as per site (Sq.Mt.)	500		Plot area as per Document (Sq.Mt.) Note:Minimum Plot area	450	
Reject Files		Existing Built up Area (Sq.Mt.)	480		Proposed Built up Area (Sq.Mt.)	-30	
Pending For Payment		Development Plan	Master Plan	-	Estimated Cost including Internal Electricity & Internal Water Expense	522	

**Figure 16: Plot Details** 



### 8.3 Geo-Location

To add the geo-location co-ordinates:

- (i) Click checkbox of Map co-ordinates.
- (ii) Click Add GEO button.
- (iii) Select the co-ordinates on map (when you selects the co-ordinates on map, it automatically takes the latitude and longitude).
- (iv) Add the Length of geo-location co-ordinates and Save the geo-location.

Lucknow Development	Miss Aditi K [Licensed Engineer] [31-08-2019]	A. USER
Post Approval	File No. : DRAFT/LDA/BP/19-20/0167 (03 Jul 2019) Org Name :Lucknow Development Authority	Owner: Projakta
Sent Files Received Files Draft Files Submitted Files Approved Files Shortfalls Files Rejected Files Pre Apporval	Common Application form         Document         Drawing           General Information         Application Checklist         Plot Details         GEO Location         ReqNOC <ul> <li>Add GEO</li> <li>Save</li> <li>Sc No.</li> <li>Latitude</li> <li>Longitude</li> <li>1</li> <li>0.000000000</li> <li>0.0000000000</li> <li>0.0000000000</li> <li>0.0000000000</li> <li>Sc MedisSi22410</li> <li>0.94622259301X</li> <li>For development purposes ony</li> </ul>	Submit Back
Submitted Files Shortfall Files Approved Files Reject Files Pending For Payment	Note Please Add Geo-Location Coordinates in Clockwise Direction Side Length (IfL) 12 5 23 20 34 25	+

Figure 17: Adding Geo-Location

## 8.4 Selection of Required NOCs

(i) Select the required **NOCs** and save the details.

Lucknow Development Authority	=	Miss Aditi K [Lkensed Engineer] [31-08-2019]	Q* User
Post Approval	~	File No. : DRAFT/LDA/BP/19-20/0167 (03 Jul 2019) Org Name :Lucknow Development Authority	Owner: Projakta
Sent Files Received Files Draft Files Submitted Files Approved Files Shortfalls Files		Common Application Form         Document         Drawing           General Information         Application Checklist         Plot Details         GEO Location         ReqNOC           > Required NOC's	Submit Arch
Draft Files	~	Proposed Building Height - (m) Number of Floors - Tracking No Apply for Fire NOC	
Submitted Files Shortfall Files Approved Files Reject Files Pending For Payment		Alroot NOC Is Proposed project site lies in vicinity of airport ? © Yes © No	
		NMA NOC	
		Is Proposed project site lies in vicinity of Heritage/National Monument Authority ? 💿 Yes 💿 No Application	n No

**Figure 18: Selection of Required NOCs** 



## 9. Document Details

In **Document** tab, there are again two sub-tabs – **Mandatory Documents** and **Conditional Mandatory Documents.** 

(i) Attach the files in these tabs as shown in following Figure 19.

Lucknow Development	Miss Aditi K [Licensed Engineer] [31-08-2019]	2° USER
Post Approval 🗸	File No. : DRAFT/LDA/BP/19-20/0167 (03 Jul 2019) Org Name: Lucknow Development Authority	Owner: Projakta
Sent Files Received Files Draft Files Submitted Files Approved Files Shortfalls Files Rejected Files	Common Application Form     Document     Drawing       Mandatory Documents     Conditional Mandatory Documents       Sale Deed/Gilt deed/Will Deed any other deed     Attach Files       Architect/Engineer Registration Certificate     Attach Files       Ø Common Affidavit     Attach Files	Submit Bock
Pre Apponal     Craft Files     Submitted Files     Shortfall Files     Approved Files     Reject Files     Pending For Payment.	<ul> <li>Key Plan</li> <li>Site Plan</li> <li>Mutation Document</li> </ul>	
Attachments - Mozilla Firefo	x  File Upload  File Upload  File Upload  G  Corganize  New Yolume (E:)  UP  + + + + + Corganize  New folder  Desktop  Recent Places  Ubrares  Desktop  Des	Search UP P
	Image: Comparise of the second sec	All Files

**Figure 19: Attaching Files in Document Details** 



## 10. Drawing Details

(i) In**Drawing** tab, click **Select Files** button to attach the drawing files.

#### Sector: Attach.DWGor .PDF fileonly.



#### Figure 20: Attaching Drawing

(ii) Now, click the **Submit** button. Here the permanent file is generated.



Figure 21: Permanent file number is generated



## **11. Paying Scrutiny Fees**

- Go to the DraftFiles section, select your respective File no. and select Fees tab. Click Pay
   Now button, it redirects to Online Paymentswindow.
- (ii) Enter File No. or Challan No and choose the Payment Option. Now, click Pay button on the "Online Payment" page and make the payment. Once the payment is done, payment status will be changed as "Paid" and Payment Receipt will be generated.

Post Approval	File No. : L	DA/BP/19 20/01	76 (03 Jul 2019)					Owner;
Sent Files	ory nume	LUCANOW DEVEL	эртен маналу	Risk Category : L	ow O		Pri	oposal Flow Report -
Received Files	Common Ar	polication Form	Document Drawing	Fees				
Draft Files	Link							
Submitted Files	List							
Approved Files		Print Memo	Memo No.	Payment Mode	Memo Type	Total Memo Amount (in Rs.)	Print Receipt	
Shortfalls Files			LDA/BP/19-20/0278	Un Paid	Permission Fee	1,56	0.00 Pay Now	_
Rejected Files							F je Memo's : 1	1
Pre Apporval	×							
Draft Files								
Submitted Files								
Shortfall Files								
Approved Files								
Reject Files								
Pending For Payment								
			o	NUTRE PAYMENTS				AmoDC
	File Details		o	Inline Payments	Payment Opt	ion		AutoDX
	File Details © File No. © Challar	) No.	0	NALINE PAVMENTS	Payment Opt			AntoD
	File Details File No. Challan Enter File/Challan N	n No.	0 //BP/19-20/0146	NULINE PAVMENTS	Payment Opt EAZYPAY	Son © CC/DC/NEFT/RTGS		AntoD
	File Details File No. Challan Enter File/Challan N Architect Name	n No. LDA Amol	о /ВР/19-20/0146 К	NLINE PAYMENTS	Payment Opt EAZYPAY	tion Cc/Dc/NEFT/RTGS		AtitoD
	File Details File No. Challan Enter File/Challan N Architect Name Owner Name	1 No. Io. LDA Amol abc	0 /BP/19-20/0146 K	INLINE PAYMENTS	Payment Opt EAZYPAY	son Cc/Dc/NFFT/RTGS		AiitoD
	File Details File No. Challar Enter File/Challan N Architect Name Owner Name Case Type	n No. LDA Amol abc New	0 /BP/19-20/0146 K	INLINE PAVMENTS	Payment Opt EAZYPAY	tion Cc/Dc/NEFT/RTGS		AtitoDC
	File Details File No. Challar Enter File/Challan N Architect Name Owner Name Case Type Challan No.	No. LDA Amol abc New LD.	0 /BP/19-20/0146 K A/BP/19-20/0227	NEINE PAVMENTS	Payment Opt EAZYPAY	sion Cc/Dc/NEFT/RTGS		AttioD
•	File Details File No. Challar Enter File/Challan N Architect Name Owner Name Case Type Challan No. Challan Type	No. LDA Amol abc New Beford	0 /BP/19-20/0146 K A/BP/19-20/0227 e_Submission	NEINE PAVMENTS	Payment Opt	sion CC/DC/NFFT/RTGS		AttioD

#### Figure 22: Paying Scrutiny Fees

## **12.** Submitting Proposal-file

(i) Go to the **Draft Files** tab, and **Submit** the file to the scrutiny cell for scrutiny.

	Lucknow Development	iss Aditi K [Licensed Engineer] [31-08-2019]		La contraction de la contracti	
	Post Approval ~	our file no. LDA/BP/19-20/0176 is submitted to the officer.		Apply For -	*
	Sent Files Received Files	Development Authority B File No. B Typ     X	e s Applicant	e Architect Submissio e	E.
Uttar Prac	Draft Files Submitted Files	Lucknow Development Authority <u>DRAFT/LDA/BP/19-20/0116</u> Ne     Kanpur Development Authority <u>KDA/UP/DRAFT/0088/2019</u> Ne	v anisha v aef	Aditi K 20 Jun 2019 Aditi K 25 Jun 2019	g e
	Approved Files Shortfalls Files	3 Lucknow Development Authonity <u>Liever In Liever 19 200152</u> ree € 44 1/1 № № [1]	a aod	Aditi K 27 Jun 2019	Ī

Proposal-file is present in the **Submitted Files** section.

Lucknow Development	M	Miss Aditi K [Licensed Engineer] [31-08-2019]					
Post Approval	~	# Development Authority	File No.	E Case	j. Applicant	e Architect	Submissio Date
Sent Files Received Files Draft Files ( <sup>Ile</sup> s Submitted Files		×					
		1 Lucknow Development Authority	LDA/BP/19-20/0089 (SUB-1)	New	Niha	Aditi K	15 Jun 2019
		2 Lucknow Development Authority	LDA/BP/19-20/0107	New	123	Aditi K	18 Jun 2015
		3 Lucknow Development Authority	LDA/BP/19-20/0115	New	Admin	Aditi K	19 Jun 2019
		4 Lucknow Development Authority	LDA/BP/19-20/0116	New	Punam	Aditi K	19 Jun 2019
Approved Files		5 Lucknow Development Authority	LDA/BP/19-20/0124	New	12344	Aditi K	19 Jun 201
Shortfalls Files		6 Lucknow Development Authority	LDA/BP/19-20/0153	New	ewdf	Aditi K	25 Jun 2019
Rejected Files		7 Lucknow Development Authority	LDA/BP/19-20/0164	New	fdsg	Aditi K	27 Jun 201
Pre Apporval	~	8 Lucknow Development Authority	LDA/BP/19-20/0165	New	dsgf	Aditi K	27 Jun 201
		9 Lucknow Development Authority	LDA/BP/19-20/0166	New	dsf	Aditi K	27 Jun 2019
Draft Files	_	10 Lucknow Development Authority	LDA/BP/19-20/0169	New	anita	Aditi K	01 Jul 2019
Submitted Files	_ 1	11 Lucknow Development Authority	LDA/BP/19-20/0176	New	Prajakta	Aditi K	03 Jul 2019
Shortfall Files							
Approved Files							
Reject Files					Fi	le is present in	
Pending For Payment	_				Subm	nitted Files section	

Figure 23: Proposal-Fileis Submitted

Architect can check the status of proposal-file in the Pre-approval stages.



Scan to open UP online Building Plan approval system